

## AGENDA

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Warminster Civic Centre, Sambourne Road, Warminster, Wiltshire, BA12 8LB  
**Date:** Thursday 7 March 2013  
**Time:** 7.00 pm

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Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Stuart Figini (Democratic Services Officer) 01225 718376 or email: [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk), direct line 01225 718376 or email [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk) or Jacqui Abbott (Warminster Community Area Manager), on 07771 844 530 or email [jacqui.abbott@wiltshire.gov.uk](mailto:jacqui.abbott@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225)713114/713115.

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### Wiltshire Councillors

Andrew Davis (Chairman)	Warminster East
Fleur de Rhé-Philippe (Vice-Chairman)	Warminster Without
Keith Humphries	Warminster Broadway
Christopher Newbury	Warminster Copheap and Wylve
Pip Ridout	Warminster West

<b>Items to be considered</b>	<b>Time</b>
Please note these timings are approximate only	
<p>1. <b>Chairman's Welcome and Introductions</b></p> <p>The Chairman will welcome those present to the meeting.</p> <p>2. <b>Apologies for Absence</b></p> <p>3. <b>Minutes (Pages 1 - 10)</b></p> <p>To approve and sign as a correct record the minutes of the meeting held on 10 January 2013 (<i>copy attached</i>).</p> <p>4. <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	7.00pm
<p>5. <b>Chairman's Announcements</b></p> <p>The Chairman will introduce the Announcements included in the agenda and invite any questions.</p> <p>5.a <b>Wiltshire On-Line: Connectivity and Provision (Pages 11 - 12)</b></p> <p>This Chairman's announcement provides information about the Wiltshire On-Line Programme and how it relates to the future availability of standard and superfast broadband to homes and businesses in the area.</p> <p>Further information can be found in the attached announcement.</p> <p>5.b <b>Current Consultations (Pages 13 - 14)</b></p> <p>Have your say on how your council works by viewing the current consultations. The information in the document included in the agenda is available on the Wiltshire Council website under: Council and Democracy / Consultations.</p>	7.10pm
<p>6. <b>Understanding Autism (Pages 15 - 18)</b></p> <p>The Area Board will receive a presentation, followed by a talk about autism, how the condition affects people and why this is important for Warminster. A briefing paper is attached.</p>	7:15pm

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| 7.  | <p><b>Your Local Issues</b> (<i>Pages 19 - 22</i>)</p> <p>An update from the Community Area Manager and leaders of the groups working on existing issues.</p> <p>If you would like to raise an issue please contact the Warminster Community Area Manager, Jacqui Abbott on 07771 844 530 or <a href="mailto:jacqui.abbott@wiltshire.gov.uk">jacqui.abbott@wiltshire.gov.uk</a> or report the issue on the Wiltshire Council Website by using this <a href="#">link</a>.</p> <p>The Chairman will invite those attending to raise any urgent items of public concerns and will also invite any questions from the floor.</p> | 7.35pm |
| 8.  | <p><b>Updates from Partners</b> (<i>Pages 23 - 30</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> <li>➤ Wiltshire Police</li> <li>➤ Wiltshire Fire and Rescue Service</li> <li>➤ NHS Wiltshire</li> <li>➤ Warminster and Villages Community Partnership</li> <li>➤ Town and Parish Councils Nominated Representatives</li> <li>➤ Youth Advisory Group</li> <li>➤ The Warminster and District Chamber of Commerce</li> </ul> <p>Some written updates have been received and are included in this agenda.</p>  | 7.45pm |
| 9.  | <p><b>Warminster Area - Our Community Matters Website</b></p> <p>The Board will hear from Matthew Woolford, Communications Team, Wiltshire Council about the launch of the Warminster Area community website.</p>  | 7:55pm |
| 10. | <p><b>Area Board Achievements - 2009-2013</b></p> <p>The Area Board will receive a presentation from the Community Area Manager and the Chairman on the work and achievements of the Area Board over the last four years.</p>  | 8:10pm |
| 11. | <p><b>Area Board Funding - Community Area Grants</b> (<i>Pages 31 - 36</i>)</p> <p>To consider any applications for funding from the Community Area Grants Scheme.</p> <p>A decision was made in 2010/11 that paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However the full applications are circulated to all members of the Area Board, published on the Wiltshire Council website and hard copies are available on request.</p>  | 8:25pm |

12. **Your Area Board - Your Ideas, Your Reactions, Your Suggestions**

8:35pm

The board will consider the existing Forward Work Plan for the Warminster Area Board at which point the Chairman will invite those present to suggest topics to be considered at future meetings.

If you cannot attend the meeting and would like to suggest topics please contact the Democratic Services Officer whose details are available on the front page of this agenda.

13. **Future Meeting Dates**

The next meetings of the Warminster Area Board will be on:

- **4 July 2013 – At a village hall in the Parishes – venue to be agreed**
- 5 September 2013 – At a village hall in the Parishes – venue to be agreed

14. **Evaluation and Close**

# MINUTES

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Warminster Civic Centre, Sambourne Road, Warminster BA12 8LB  
**Date:** 10 January 2013  
**Start Time:** 7.00 pm  
**Finish Time:** 8.25 pm

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Please direct any enquiries on these minutes to:

Stuart Figini (Democratic Services Officer) 01225 718376 or email:  
stuart.figini@wiltshire.gov.uk, Tel: 01225 718376 or (e-mail)  
[stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Andrew Davis (Chairman), Cllr Pip Ridout, Cllr Keith Humphries and  
Cllr Fleur de Rhé-Philippe (Vice Chairman)

### **Wiltshire Council Officers**

Sandra Samuel, Youth Development Co-ordinator  
Jacqui Abbott, Warminster Community Area Manager  
Barry Pirie, Service Director for Human Resources and Organisational Development  
Stuart Figini (Democratic Services Officer), Democratic Services Officer

### **Town and Parish Councillors**

Warminster Town Council  
Chitterne Parish Council  
Horningsham Parish Council  
Longbridge Deverill and Crockerton Parish Council  
Maiden Bradley with Yarnfield Parish Council  
Upper Deverills Parish Council

### **Partners**

Wiltshire Police

Wiltshire Fire and Rescue Service  
Community Area Partnership  
Youth Advisory Group  
Warminster Youth Development Centre  
Wiltshire Times  
Wiltshire Wildlife Trust

**Total in attendance:**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>Councillor de Rhe-Philipe, Vice-Chairman explained that she would be chairing the meeting as Councillor Davis, Chairman was unwell although he was in attendance at the meeting.</p> <p>The Vice-Chairman welcomed everyone to the meeting of the Warminster Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Councillor Christopher Newbury.</p>
3.	<p><u>Minutes</u></p> <p><b>Decision</b></p> <p><b>The minutes of the meeting held on 8 November 2012 were agreed as a correct record and signed by the Chairman.</b></p>
4.	<p><u>Declarations of Interest</u></p> <p>The following declarations were made at the meeting:</p> <ol style="list-style-type: none"> <li>1. Councillors Keith Humphries and Pip Ridout declared a general interest in relation to agenda item 5 – Wiltshire and Swindon Police and Crime Commissioner as they were both members of the Police and Crime Panel</li> <li>2. Councillor Pip Ridout declared an interest in relation to agenda item 13 – Area Board Funding – Community Area Grants as she made the request for Job Club funding. Councillor Ridout remained in the meeting, spoke on the funding request but did not vote.</li> </ol>
5.	<p><u>Wiltshire and Swindon Police and Crime Commissioner</u></p> <p>The Area Board heard from Mike Prince, Treasurer to the Police and Crime Commissioner, about the Police and Crime Plan.</p> <p>He explained that the Plan would set out the strategic direction of policing in Wiltshire and Swindon and that there would be a public consultation on the draft plan between mid February and mid March 2013 with the final Plan being published at the end of March 2013. Partners, public and Parish and Town Council's were encouraged to become involved in the consultation on the Plan.</p> <p>Questions and points raised from the floor included:</p> <ul style="list-style-type: none"> <li>• The major objectives of the Plan</li> <li>• Mike Lewis, representing Chitterne Parish Council, explained that</li> </ul>

	<p>Chitterne was a small rural community that suffered from speeding traffic and questioned whether speeding was considered as anti-social behaviour.</p> <p>The Vice-Chairman thanked Mr Prince for his presentation and encouraged the Town/Parish Councils and public to become involved in the consultation exercise.</p> <p><b>Decision:</b></p> <p><b>That the presentation be noted.</b></p>
6.	<p><u>Chairman's Announcements</u></p> <p>The Vice-Chairman made the following announcements:</p>
6.a	<p><u>Welfare Reform in Wiltshire</u></p> <p>The Area Board watched a short film about the changes to the welfare system following the approval of the Welfare Reform Act 2012 in March 2012. The film highlighted the main changes which included:</p> <ul style="list-style-type: none"> <li>• Benefit cap</li> <li>• Under-occupation rules (housing benefit)</li> <li>• Universal credit</li> <li>• Disability Living Allowance</li> <li>• New Council Tax scheme</li> <li>• New Social Fund</li> </ul> <p>Further information was available from  <a href="http://www.wiltshire.gov.uk/counciltaxhousingandbenefits/welfare2012reform.htm">http://www.wiltshire.gov.uk/counciltaxhousingandbenefits/welfare2012reform.htm</a></p>
6.b	<p><u>Legacy for Wiltshire</u></p> <p>The Vice-Chairman drew the Boards attention to the update which gave information about the success of community events during 2012 and detailed the challenge to keep the spirit and sense of achievement and pride alive into 2013.</p> <p>The Community Area Manager explained that there were a number of community evening events which would focus on what could be done in 2013 to keep the momentum from 2012 going. The events were being held at the following venues:</p> <ul style="list-style-type: none"> <li>• <b>Wednesday 16 January, at the Corn Exchange, Devizes</b></li> <li>• <b>Wednesday 23 January, at the Guild Hall, Salisbury</b></li> </ul>



	<ul style="list-style-type: none"> <li>• <b>Thursday 31 January, at County Hall, Trowbridge</b></li> <li>• <b>Thursday 7 February at the Town Hall, Chippenham</b></li> </ul> <p>All the evenings would start with tea and cakes at 6pm, with the meeting starting at 6.30pm and finishing by 8pm.</p>
6.c	<p><u>Current Consultations</u></p> <p>The Vice-Chairman encouraged those present to become involved with the on-going consultations which could be accessed on the <a href="#">Wiltshire Council website</a>.</p>
7.	<p><u>Warminster Area Our Community Matters Website</u></p> <p>This item was deferred to a future meeting as Matthew Woolford, Communications team was unwell and unable to attend the meeting to make the presentation.</p>
8.	<p><u>Winter Update</u></p> <p>The Area Board received a presentation from Bill Parks – Head of Service, Highways and Streetscene and Simon Rowe – Weather and Emergency Services Officer (Operations) and Lead Duty Engineer about how Wiltshire Council responds to changing winter weather patterns.</p> <p>The following issues were raised during the presentation:</p> <ul style="list-style-type: none"> <li>• The duty placed on the Council by legislation to treat the highway</li> <li>• How the Council plans with detailed weather forecasts</li> <li>• The data received by the Met Office and how it is interpreted</li> <li>• Information received from weather stations located around the County</li> <li>• The staff that run the service and the routes where operations are undertaken</li> <li>• Details about operating centres and the fleet of vehicles ready to respond</li> <li>• The amount of salt used over the last few years and how the data can be interpreted so as to make predictions about how much salt could be needed in any one year</li> <li>• How the Council respond to snow situations and the areas most affected by snow falls</li> <li>• The resources available to treat roads and how the Council calls on farmers to help keep rural roads clear</li> <li>• How salt bins are used and how residents and the Council work together</li> </ul> <p>The Vice-Chairman thanked the officers for their presentation and the Parish Council expressed their thanks for the way in which the Council service maintains the highways during changing weather conditions.</p>

	<p><b>Decision:</b>  <b>That the presentation be noted</b></p>
9.	<p><u>Your Local Issues Update</u></p> <p>The Community Area Manager introduced her report including new issues since the last meeting, on-going issues and those issues since resolved. She invited people to contact her should they have any issues to raise.</p> <p>Isabel Buckingham, Warminster Supporters Group, Wiltshire Wildlife Trust spoke about the consultation on street lighting and explained that the Trust supported the proposal to operate a number of street lights in the County for only part of the night and that these lights would be turned off between midnight and 5:30am. However, Ms Buckingham asked if consideration could be given to street lights remaining on in areas where there are sheltered housing properties and during the week between Christmas and the New year.</p> <p><b>Decision:</b>  <b>That the report be noted and comments on Street Lighting being passed to the Council's Consultation Team.</b></p>
10.	<p><u>Updates from Partners</u></p> <p>Written updates had been received from the following partners before the meeting and were included in the agenda:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police Authority</li> <li>• Wiltshire Fire and Rescue Service</li> <li>• NHS Wiltshire</li> <li>• Warminster Town Council</li> <li>• Horningsham Parish Council</li> <li>• Maiden Bradley with Yarnfield Parish Council</li> <li>• Upper Deverills Parish Council</li> <li>• Longbridge Deverill and Crockerton Parish Council</li> </ul> <p>Further comments were made by:</p> <ul style="list-style-type: none"> <li>• Warminster and Villages Community Partnership – Michael Mounde reported that the Partnership was holding a consultation event on 26 January 2013 at the Warminster Civic Centre about the WVCP Community plan. He encouraged everyone to come along to the event to air their views and make comments on the Plan.</li> <li>• Wiltshire Fire and Rescue Service – Mike Franklin reported on the following additional issues: <ul style="list-style-type: none"> <li>○ That he had written to all the Parish Councils in the Warminster</li> </ul> </li> </ul>

	<p>area offering the Fire and Rescue Services help with the preparation of Emergency Plans</p> <ul style="list-style-type: none"> <li>○ That the Fire and Rescue Service had purchased 30,000 reflective arm bands. 20,000 were available for school children to wear during the dark evenings and 10,000 were available for the general public to pick up free of charge from local fire stations</li> <li>○ The Fire and Rescue Service were developing their 2013-16 Safety (Business) Plan and welcomed any organisation, Parish Council or individual to register as a stakeholder in order that the Service could engage with them during the plan building and formal consultation phases.</li> </ul> <p>Interested parties could register at:  <a href="http://www.wiltsfire.gov.uk/departments/corporate_planning/stakeholder/form.php">http://www.wiltsfire.gov.uk/departments/corporate_planning/stakeholder/form.php</a></p>
11.	<p><u>Warminster Villages Community Partnership and Youth Development Centre - Transport Funding Update</u></p> <p>The Area Board received an update report from Sandra Samuels, Youth Development Officer, on behalf of the Warminster and Villages Community Partnership and the Youth Development Centre in relation to transport funding awarded by the Board in November 2011 of £4045.</p> <p>Sandra explained that £2,000 was transferred to the Warminster Youth account in June 2012 and reported on the activities undertaken between June and December 2012 and how the funding was spent during this time. It was noted that the original proposal of collecting young people from the villages and driving them to Warminster was proving very difficult to implement as the picking up was very time consuming and therefore a revised proposal was worked up by Sandra Samuels, Sarah Jefferies (parish Clerk for a number of Parish Councils in the Warminster Area) and Councillor Pip Ridout. The new proposal was to open a satellite youth centre in Horningsham, picking up from surrounding villages. However setting up the youth provision in Horningsham was proving to be a challenging process.</p> <p>Various outreaches were undertaken during the summer time and resulted in over 50 young people in the Warminster area accessing activities during that time. It was noted that a youth centre provision would be started in Horningsham during the February half term school holidays.</p> <p>Sandra Samuels suggested that the remaining balance of funding of £1753.74 could be used for the following projects:</p> <ul style="list-style-type: none"> <li>• Horningsham satellite provision, transporting young people from surrounding villages to access the youth provision</li> <li>• Job Club transport for young people living in the villages</li> <li>• Summer activities</li> </ul>

	<p>Members expressed concern that the funding was not used for its original purpose, however, they appreciated the reasons why the funding was spent in the way it was. It was suggested that in future, funding used for trips should target a different group of young people for each trip.</p> <p><b>Decision:</b></p> <ol style="list-style-type: none"> <li>1. <b>That the update be noted</b></li> <li>2. <b>That the request to use the remaining balance of the Transportation Project fund of £1753.74 for the following projects be agreed:</b> <ul style="list-style-type: none"> <li>• <b>Horningsham satellite provision, transporting young people from surrounding villages to access the youth provision</b></li> <li>• <b>Job Club transport for young people living in the villages</b></li> <li>• <b>Summer activities</b></li> </ul> </li> </ol>
12.	<p><u>Community Area Transport Group - Budget Allocation Proposals</u></p> <p>The Area Board received the following two budget allocation proposals from the Community Area Transport Group for the Warminster Community Area:</p> <ol style="list-style-type: none"> <li>1. Bishopstrow – bollards for pavement. Funding request for £600 from the CATG fund with a further £500 to be funded by the Bishopstrow Parish Council</li> <li>2. Longbridge Deverill – Removal of a ‘no vehicles’ Traffic Regulation Order and replace it with a ‘No Entry’ order on Marsh Farm Lane. Funding request of £850 from the CATG fund with a further £850 to be funded by the Longbridge Deverill Parish Council</li> </ol> <p><b>Decision:</b></p> <p><b>That the requests for CATG expenditure detailed above be approved.</b></p>
13.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2011/12 Community Area Grant funding:</p>
14.	<p><u>Deverills Players</u></p> <p>The Community Area Manager explained that the proposal was for an amateur dramatic production of Entertaining Angels which was open to everyone in the Deverill Valley and Crockerton and surrounding villages.</p> <p><b>Decision:</b></p>

	<p><b>To award the Deverill Players £581 towards the production of Entertaining Angels.</b></p> <p>Reason: The application met the 2012/13 grants criteria, would benefit many people in the area and demonstrated a link to the Community Plan.</p>
15.	<p><u>Warminster and Surrounding Villages Job Club</u></p> <p>The Community Area Manager explained that the proposal was for a Councillor led project for a job club in Warminster for the those living in Warminster and the surrounding villages.</p> <p><b>Decision:</b> <b>To award the Warminster Job Club £2500 towards the Job Club.</b></p> <p>Reason: The application had been verified against the 'Area Board led project triage checklist', would benefit many people in the area and demonstrated a link to the Community Plan.</p>
16.	<p><u>Maiden Bradley Village Hall</u></p> <p>The Community Area Manager explained that the proposal was for a foody fundraiser for the purchase of security lighting and tables as part of the Maiden Bradley Village Hall refurbishment.</p> <p><b>Decision:</b> <b>To award Maiden Bradley Village hall £984 toward the foody fundraiser.</b></p> <p>Reason: The application met the 2012/13 grants criteria and would enable the Village Hall to increase its fundraising for the Halls refurbishment project.</p>
17.	<p><u>Deverills Cricket Club</u></p> <p>The Community Area Manager explained that the proposal was for replacement of grass cutting equipment.</p> <p><b>Decision:</b> <b>To award the Deverills Cricket Club £4000 towards the purchase of replacement grass cutting equipment subject to a further £2000 of match funding being identified by the Club.</b></p> <p>Reason: The application met the 2012/13 grants criteria, would benefit many people in the area and demonstrated a link to the Community Plan.</p>

18.	<u>Your Area Board - Your Ideas, Your Reactions, Your Suggestions</u> There were no comments from those present.
19.	<u>Future Meeting Dates</u> <ul style="list-style-type: none"><li>• 7 March 2013 – Warminster Civic Centre</li><li>• 4 July 2013 – Venue to be agreed</li><li>• 5 September 2013 – Venue to be agreed</li></ul>

<b>Subject:</b>	<b>Wiltshire Online: Connectivity and Provision</b>
<b>Officer Contact Details:</b>	<b>Wiltshire Online Team</b>
<b>Weblink:</b>	<a href="http://www.wiltshireonline.org">www.wiltshireonline.org</a>

## Summary of Announcement:

The Wiltshire Online Programme aims to bring availability of standard and superfast broadband to homes and businesses across the county.

The main aims of the programme are:

- A minimum of 85%, hopefully up to 95% of premises being able to access superfast broadband by 2015
- All premises to have access to a minimum broadband service of 2Mbps by 2015.

The procurement for superfast broadband was launched on 2 July with British Telecom being announced as preferred bidder on the 12 November. Following a period of contract finalisation and final approval by the government, Wiltshire Council is anticipating signing the contract at the end of January.

In February, the Wiltshire Online Programme should then be able to provide details about the overall percentage coverage of superfast broadband, the technologies to be used and high level information about the rollout plans. An update will be given to Area Boards either by providing a chairman's announcement and links to the Wiltshire Online Web site, or by a presentation.

Once the contract has been awarded, BT will build their delivery team and start upon their detailed surveying of the infrastructure across Wiltshire. Surveying will occur in phases across Wiltshire with the network rollout following shortly afterwards in that area. The timescales for this and the number of surveys to be completed will be shared after the award of the contract.

Though specific information about each community area will not be available from February, the Wiltshire Online Programme will be able to provide more specific information as the project progresses through the phases of implementation. Ahead of each phase each Community Area affected will be provided with detailed information about the forthcoming rollout particulars, including, practical advice and also guidance on how to respond to any questions.

At any time the website [www.wiltshireonline.org](http://www.wiltshireonline.org) will have the most up to date information and the Wiltshire Online Team is available to speak to.

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## Current consultations

Have your say on how your council works by viewing our current consultations.

Consultation	Closing Date	More information
<a href="#">Draft Contaminated Land Supplementary Planning Document 3mb</a>	2 April 2013	The Contaminated Land Supplementary Planning Document provides technical advice on how to deal with planning applications where land contamination could be a material consideration; with a view to ensuring consistency in the approach to proposed new developments. The document addresses the legislative background and approaches to the investigation of land, its remediation and verification with a view to facilitating consistency of approach by persons undertaking development. It is an evidence document in support of the Draft Wiltshire Core Strategy within which Contaminated Land has its own policy (refer core policy 56 of Draft Core Strategy).
<a href="#">Review of Wiltshire's Housing Allocation policy</a>	26 April 2013	<p>Between 1 February 2013 and 26 April 2013, we are engaging in a full consultation with a wide range of stakeholders from the statutory and voluntary sectors, other council departments, private sector organisations, Homes4wiltshire applicants and tenants, and the general public. We would be pleased to receive any comments, observations, ideas or suggestions on the proposed scheme</p> <p>Email: <a href="mailto:housing.strategy@wiltshire.gov.uk">housing.strategy@wiltshire.gov.uk</a> Wiltshire Council is working with parish councils to identify the housing needs of local people and would be grateful for your help.</p>
<a href="#">Housing needs survey</a>	Open	<p>Households in parishes are being asked to take part in a survey that will give up-to-date information about local housing circumstances and aspirations.</p> <p>Email: <a href="mailto:housing.strategy@wiltshire.gov.uk">housing.strategy@wiltshire.gov.uk</a></p>
<a href="#">Consultations on Traffic Regulation Orders</a>	Open	<p>Telephone: 01249 706614 Wiltshire Council actively seeks the views of its residents in the decision making process for Traffic Regulation Orders within the county.</p> <p>As part of this process, Wiltshire Council undertakes consultation on its proposals for Traffic Regulation Orders in the county with the publication of the proposals for response.</p>

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## **‘Understand autism’**

### **Wiltshire Area Boards 2012/13**

**“Treat me the way they would like to be treated. Take into account my disability but remember me and my rights”** (Wiltshire resident)

### **Introduction – What is autism?**

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Autism is a lifelong condition that affects how a person communicates with, and relates to other people and the world around them.

Autism is a spectrum condition, which means that, while all people with autism share certain difficulties, their condition will affect them in different ways.

The three main areas of difficulty which all people with autism share are sometimes known as the 'triad of impairments'. People have difficulties with:

1. social communication (e.g. difficulty with both verbal and non-verbal language, interpreting comments very literally, while thinking that people always mean exactly what they say)
2. social interaction (e.g. difficulty recognising or understanding other people's emotions and feelings, and expressing their own, which can make it hard to fit in socially)
3. social imagination (e.g. difficulty understanding and predicting other people's thoughts or behaviour and making sense of abstract ideas or situations outside of the immediate daily routine).

**“The complexities of communication with people with autism are more than just a noisy room and speaking plainly”** (Wiltshire resident)

## Why are we going to area boards?

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**“they feel alone and alienated as people will often give them a wide berth”**

(Wiltshire resident)

1. It can be hard to create awareness of autism as people with the condition do not 'look' disabled: parents of children with autism often say that other people simply think their child is naughty; while adults find that they are misunderstood. We would therefore like to share how autism affects individuals in Wiltshire so there is more understanding about the condition.
2. We have worked with a lot of local people with autism and their families to form a plan about how changes will be made. We would like to share this with you and see where your local area can support any improvements.

## Why this area is important?

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- **Autism is not uncommon**

It is estimated that 1 in every 100 people have autism and therefore in Wiltshire, we estimate that over 4,500 individuals are affected by the condition.

In Wiltshire, we know about (a little over) one thousand children and adults with the condition. Many of these people will also have a learning disability or mental health problem (autism, in itself, is neither).

We therefore believe that there are over 3,500 people in Wiltshire with autism who are unknown and may not get any support from other means.

This may well be appropriate as many people with autism can live relatively independent lives, however, because of the hidden nature of the condition, many people have also said that they find it difficult to get the right understanding and support, at the right time, from the same local services as everyone else.

We think that this could affect around 2000 in Wiltshire who have a form of autism (aspergers or high functioning autism) which is 'hidden' but nevertheless, may still struggle in life.

Very often, without low level natural and community support or understanding, these individuals tend to come to the attention of statutory services later on in life; this is usually at crisis point which has a negative impact on the individual and tends to be much more intensive and costly.

**“Bewildered, not knowing where to turn”** (Wiltshire resident)

**“Prevention and support is much better than trying to pick up pieces afterwards”** (Wiltshire resident)

- **Poor outcomes**

People with autism tend to have significantly poorer outcomes than others. As an example, national research shows that only 15% of adults with autism have a job. In comparison, the employment rate for disabled people, as a whole, is 48% indicating the low rates. This is despite the fact that many people with autism have unique skills and abilities that can help a business thrive (ie. problem solving skills, attention to retail, ability to retain detailed factual knowledge, excellent memory, technical abilities etc).

**“Use of careful planning, strategy and therapeutic relationships can steer them through this [work] successfully developing their self awareness and ability to cope”** (Wiltshire resident)

- **The Autism Act 2009 places duties on local areas**

**“It seems that there is the assumption that at 18, all problems cease”**

(Wiltshire resident)

In March 2010, the first ever strategy for improving the lives of adults with autism in England was published.

This strategy set out a number of key actions and recommendations which the government decided were the most important:

1. Making sure that more people understand about autism.
2. Making it easier for adults to get a diagnosis of autism. A diagnosis is when a doctor tells someone that they have autism.
3. Making it easier for adults with autism to choose how they live, and get the help that they need to do this.
4. Helping adults with autism to find jobs.
5. Helping local councils and health services to write plans so that the adults with autism who live in their area get the help that they need.

If you would like to find out more detail about what the strategy says, please follow this link: [www.autism.org.uk/dhstrategy](http://www.autism.org.uk/dhstrategy)

## The Wiltshire Autism Partnership

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To help Wiltshire plan how to make these key priorities happen, a 'Wiltshire Autism Partnership' meet five times per year. This group includes people with autism, parent/ carers and professionals from different teams, agencies and organisations.

The group have done a lot of work to consult with local people. They have developed a strategy and are now finalising a plan detailing how the changes will be made. To view these documents, please visit:

<http://www.wiltshire.gov.uk/healthandsocialcare/disabilities.htm>

## How area boards can help?

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**“Awareness that certain groups in our communities are more sensitive and vulnerable.....gives me faith that this can be extended to those on the autistic spectrum”** (Wiltshire resident)

To promote more understanding and acceptance about the nature of autism in the local area: improved recognition, awareness and minor adjustments in the community would alone, contribute significantly. We would therefore welcome the opportunity to hear your views and ideas for improvements as the success of this work will be limited if there is a 'standalone' approach.

## Useful websites

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- <http://www.wiltshire.gov.uk/healthandsocialcare/disabilities.htm>
- <http://www.autism.org.uk/>

## Contacts

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For further information about the autism work please contact the disabilities commissioning team on 01225 718559 or email: [disabilities@wiltshire.gov.uk](mailto:disabilities@wiltshire.gov.uk)

If you are a carer or person with autism (or think you may have autism) and feel that you may need some help, please contact 0300 456 0111 and someone will be able to tell you about the process of having an assessment to see if you are eligible for support.

## **Warminster Area Board Issues Report for 7 March 2013**

### **New issues since last meeting:**

#### **1. Speeding Victoria Road**

This site is part of the Speed Indicator Device scheme and the Community Area Manager will alert the group regarding the exact location prior to the SID being used in Spring.

#### **2. Dropped kerbs**

An issue has been raised regarding the difficulty for wheelchair users to access some parts of the town. This issue was on the agenda at the CATG meeting on 5 February and officers have viewed the route. The next CATG meeting will look at potential implementation, depending on costings.

#### **3. North Farm Road, Heytesbury**

A lack of passing places has been reported on this road. The difficulties have increased following the installation of the green recycling site at North. It seems that the number of users of the road is increasing because more people from Warminster are using it.

The Community Area Manager is working with Area Highway Engineer to assess issue. The issue will also be brought to the next Community Area Transport Group.

### **Issues Resolved and Closed since last meeting**

#### **4. Dog fouling Upper Marsh Road**

This has been reported to Clarence and cleaned.

#### **5. Junction to Upton Scudamore A350**

The work on this has been agreed and funded and due to be implemented in the New Year. Funding by Warminster Area Board Community Area Transport Group (CATG) and the Parish Council.

#### **6. Parking on junction of Smallbrook / Boreham Road**

Consultation letters have been delivered prior to implementing proposal of hatched white lines. The consultation results showed that the overwhelming majority were in favour of the hatching and the plans will now be implemented

as funding has been provided by the Warminster Area Board Community Area Transport Group (CATG)

### **7. Boreham Road / Bishopstrow junction**

Works have been implemented to improve this junction including new signs and lining.

## **Ongoing Issues under investigation**

### **8. Caravans entering Longleat via Geys Hill, Lane End, Corsley**

An issue has been raised regarding caravans entering Longleat to and from the A362 at Lane End Corsley via Geys Hill. Residents and workers are affected by this traffic which blocks the roads and causes potential danger according to the complainant.

This issue was discussed at the Community Area Transport Group meeting (CATG) on 5 February.

Members of the Parish Council and residents were in attendance.

It was agreed that:

Wiltshire Council Highways team continue to make representations to Longleat with a view to holding a meeting to resolve the issue. The Community Area Manager will support this process.

The issue would be discussed at the next Community Area Transport Group meeting.

### **9. Signage in Warminster Town**

Issues raised by Economy and Tourism Group of Warminster and Villages Community Partnership.

A walk around the town took place on Wednesday 6 February 2013. Wiltshire Council Highways team, the Community Area Manager, member of the Tourism Group and the Town Clerk covered the whole of the central area and checked all of the street signs.

Wiltshire Council to now draw up a plan of action to improve the signage. This will be reported to the next Community Area Transport Group meeting.

### **10. Warminster Pleasure Gardens**

Issues regarding the former tennis pavilion and maintenance are ongoing and constructive meetings have been held. Neil Ward (Head of Strategic Property Services) has provided costings regarding refurbishment of the pavilion and some funding has been found from the Council. Friends of Warminster Park will also be applying for grants. More detail is needed including detailed



costings is required from Wiltshire Council in order to proceed with funding applications and to progress the project. Neil Ward and the Town Clerk, Heather Abernethie have discussed the next steps and definite progress is being made.

### **11. Several overgrown footpaths in Warminster**

Community Area Manager has raised with officers who are investigating. This is a general issue in the summer months in Warminster. The Town Clerk has co-ordinated a successful meeting and a map of responsibilities completed. Further meetings to take place and a range of actions are in progress.

Further details / actions and outcomes can be viewed at [www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards) including reporting of issues.

Report Author: Jacqui Abbott, Community Area Manager  
[Jacqui.abbott@wiltshire.gov.uk](mailto:Jacqui.abbott@wiltshire.gov.uk) 07771 844 530

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## March 2013 update

**This update will be the last from NHS Wiltshire; from April 1<sup>st</sup> 2013 the commissioning of local health care services will be managed by Wiltshire Clinical Commissioning Group, who will provide the first of their updates to Local Area Boards next month. In the meantime, a message from NHS Wiltshire's Chairman, Tony Barron, as the PCT hands over the baton of responsibility:**

In 2006, I took the helm of NHS Wiltshire, a new Primary Care Trust merging three smaller organisations. Today, as we move towards a new model of NHS commissioning, I would like to record some of the ways in which NHS Wiltshire has made a difference.

When the new board first met, we had a £63million debt and a system that provided patchy and uneven care to a widely dispersed population. Some areas were very well served but others, including some of the most deprived parts of Wiltshire, were under-resourced. Unlikely as it may have seemed at the time, we managed to tackle this debt while improving services across the county.

Doing this meant keeping tight control of our purse-strings, driving a hard bargain with those providing the services, and a remorseless focus on getting the best value for every NHS £. Inevitably and very publicly, this meant taking some tough decisions, but also introducing some award-winning innovations in care such as the Neighbourhood Teams and Primary Care Centres. Today, people in Wiltshire benefit from some of the most cutting-edge and innovative community health services, many of which are the envy of other parts of the UK and are now being replicated due to their outstanding success.

In 2013, Wiltshire's NHS has been 'in the black' for four consecutive years. We have new buildings providing top-notch primary care facilities. Thousands more patients are treated by NHS dentists. People can see a GP at a time that suits them, and Wiltshire was rated one of the top six PCTs for sharing health resources fairly in a national study.

Some of our legacy successes are detailed below:

**Neighbourhood Teams:** Introduced in 2007, Wiltshire's pioneering Neighbourhood Teams have won ringing endorsements from the patients they care for. Caring for patients mainly in their own homes, the teams bring nurses, physiotherapists, occupational therapists and others together to provide seamless, all-round care. Eleven Neighbourhood Teams cover the whole county and provide a range of services including rapid response to patients' urgent needs, rehabilitation services, and nursing and therapy services as part of a planned care package. The model of service provided by Neighbourhood Teams is being replicated across the UK to ensure that patients maintain their independence for longer and enjoy a better quality of life – by cutting down on the need to be admitted to hospital and by helping to reduce delays in patients leaving hospital.

**Primary Care Centres:** Doctors, nurses, therapists, pharmacists, working together in modern buildings ... all but one of the five developments we envisaged in 2007 are up and running: Malmesbury (opened 2008), Westbury White Horse Health Centre

(opened 2012), Salisbury (new replacement surgery at Avon Approach, and Primary Care development at Old Manor underway), Trowbridge (new replacement surgery development underway, hospital refurbished). Progress on the Devizes Primary Care Centre is far less advanced. It has been difficult to find a site that everyone can agree on and which is affordable, but the CCG will continue to work to a successful conclusion.

**Dentistry:** A huge turn-round in access to NHS dentistry has been one of NHS Wiltshire's biggest achievements. Consistently number one on the 'wish list' expressed by Wiltshire people at our regular Stakeholder Assemblies, access to an NHS dentist has gone up by a third in the lifetime of NHS Wiltshire. Thanks to an investment of £3.1m, NHS Wiltshire expanded dentistry overall, but also invested in measures to shorten waiting times for orthodontic treatment and a highly successful programme to improve the oral health of under-fives, setting a foundation for a lifetime of healthy teeth.

**Stroke:** Wiltshire is one of the country's top performers in the care and treatment of people who have had a stroke, according to the CQC in 2011.

**Cancer:** People diagnosed with cancer in Wiltshire do better than the national average, according to the ONS figures. Better screening services and encouraging a healthier lifestyle are the two prongs of the county's Cancer Reform Strategy.

**Cleaner hospitals:** Wiltshire Community Health Service was commended by the CQC for its effectiveness in tackling hospital-acquired infections (figures produced prior to management of WCHS transferring to Great Western Hospitals NHS Foundation Trust).

**Stop smoking:** Wiltshire's Stop Smoking Service has consistently smashed through its targets, helping thousands of smokers to quit.

These and many more success stories make me proud of what we've done at NHS Wiltshire. I'd like to thank the extraordinary team of people who have worked so hard to make this happen, and send Wiltshire CCG the very best wishes for continued success as the National Health Service moves towards a new era of delivering health care.

Tony Barron  
Chair, NHS Wiltshire  
March 2013

The next PCT Board Meeting will be held on **Wednesday 13<sup>th</sup> March** – venue and time to be confirmed – please refer to the NHS Wiltshire website: [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk)  
Members of the public are welcome to attend. Papers are published a week before the meeting on or on request from Stacey Saunders, NHS Wiltshire, email: [stacey.saunders@wiltshire.nhs.uk](mailto:stacey.saunders@wiltshire.nhs.uk)

## Partner Update for Warminster Area Board

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**Name of Partner: Warminster and Villages Community Partnership (WVCP)**

**Date of Area Board Meeting: 7 March 2013**

1. WVCP Top Priorities. The AGM was held on 26<sup>th</sup> January 2013. The WVCP's top 3 priorities continue to be as follows:
  - Maintain a fit-for-purpose Community Area Plan
  - Build capacity by fostering and supporting Pillar and Theme groups
  - Work closely with Local Government and Official Services to achieve mutual objectives
2. Headlines/Key Successes
  - A consultation survey for the updated Community Plan was distributed in October to over 9,000 households and businesses within the WVCP area. Also available online, the deadline for responses was 7<sup>th</sup> December 2012.
  - Over 1,000 responses were received (10.9% return rate) of which 113 were submitted online.
  - The analysed survey results were presented at a consultation event hosted by WVCVP on 26<sup>th</sup> January 2013 at the Civic Centre. This enabled further group discussions to finalise priorities under the eight community plan pillars. This feedback is currently being collated, and the updated Plan to be published March/April 2013.
  - Signage survey completed in Warminster by the Economic and Tourism Group is now being taken forward by the Town Council and Wiltshire Council.
  - Enterprise Warminster sub-group set up in partnership with Warminster Town Council is now supporting five projects that focus on the tourism and retail sectors.
  - Partnership working links continue to be strengthened by WVCP with Area Board and others through sub-groups, committees, panels and forums.
  - 2<sup>nd</sup> tranche of core funding for 2012/13 granted by the Area Board in November.

### Projects

- Economic and Tourism Group – signage survey report completed and monitoring of town scene and empty buildings ongoing. The group are active in carrying out a business confidence survey and developing 'Welcome to Warminster' and 'Buy Local' leaflets.
- Enterprise Warminster Group – five projects: online retail click and reserve community through MyHigh.St; Hidden Britain event on 26<sup>th</sup> February to promote tourism; AMTi Metamorphosis event for independent retailers on 12<sup>th</sup> March; Job Club and Job Fair events.
- Youth Transport scheme currently enables youngsters from rural villages access to Warminster Town facilities.
- Warminster in Bloom will continue its' work under the Civic Trust's remit.

- Warminster Community Radio's Saturday morning slot continuing to highlight the work of the Partnership/ Area Board/Voluntary organisations etc.
- Sport 4 Warminster –rural schools sports initiative currently supports the continuation and sustainability of a jointly held annual Sports day and a Thursday club that helps integrate Primary school youngsters prior to moving to senior school.

#### Diary Dates

- WVCP Committee meeting every 4<sup>th</sup> Tuesday of the month
  - Spring 2013 – publication of updated Community Plan
  - 2013/14 – moving the plan forward with ongoing review of key priorities
3. External Relations. The WVCP Committee has maintained links with Wiltshire Council (Area Board, CATG); Wiltshire Forum of Community Area Partnerships (WfCAP). It has formed links with Enterprise Warminster and reconnected with the Neighbourhood Tasking Group led by the Police.
4. Communications.
- To actively use the Our Community Matters blogsite recently launched by Wiltshire Council, to highlight news and events within the Partnership.
  - The website is available at [www.communicate.co.uk/wilts/wvcp](http://www.communicate.co.uk/wilts/wvcp) where documents are available to download and is currently being updated.
  - Adverts are placed in the Warminster Journal of upcoming events together with updates of activities. This information is also shared with the Area Board and WfCAP to upload on their websites.
  - An advert submitted to the Wiltshire Times to highlight the profile of WVCP is pending publication.
  - Information and circulars from other partners are disseminated by email to interested parties for signposting purposes.
  - Further use of social media is being explored.
5. Developments and Issues.
- Engagement with the wider public is an ongoing issue, and being addressed through press publicity, raising the website profile, social media and the public consultation event to update the Community Plan.
  - The second tranche of WVCP's core funding for 2012/13 was approved by the Area Board in November 2012.

Signed: Shona Holt, Coordinator, WVCP

Date: February 2013

## Partner Update for Warminster Area Board

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**Name of Parish/Town Council/Partner:** Warminster Town Council

**Date of Area Board Meeting:** Thursday 7 March 2013

### Headlines/Key Successes

- Afternoon film Show at the Civic Centre
- MyHigh.Street 24<sup>th</sup> January 2013
- Hidden Britain Tourist Event 26<sup>th</sup> February 2013
- Job club fortnightly Warminster Library

### Projects

- Metamorphosis Retail event 12<sup>th</sup> March 2013 Civic Centre  
Invitation event aimed at local retailers and how they can encourage more customers to buy from them. Hosted by Warminster Town Council
- Walkers are Welcome – seeking accreditation  
Looking to involve as many walking groups as possible to prepare an application for accreditation.
- The MyHigh.St team presented to Enterprise Warminster and local retailers. The aim was to get 10 retailers interested in signing up for the virtual high street presence on line with the town going live on 1<sup>st</sup> March 2013. Shoppers will be able to visit [www.myhigh.street](http://www.myhigh.street)

### Diary Dates

- Film – Tortoise in Love 20<sup>th</sup> March 2pm Warminster Civic Centre
- Film – Skyfall 10<sup>th</sup> April 2pm Warminster Civic Centre

- Job Fair 17<sup>th</sup> April Warminster Civic Centre
- Spring Craft Fair 27<sup>th</sup> April Warminster Civic Centre

Date: 21<sup>st</sup> February 2013





## Wiltshire Involvement Network (WIN)

### Report to Wiltshire Area Boards

WIN is one of a nationwide system of Local Involvement Networks (LINKs) set up under the *Local Government and Public Involvement in Health Act 2007* to listen to the concerns of local people, community groups and organisations about their health and social care services. They all want to see these services change for the better. By sharing your views and experiences of health and social care in Wiltshire, you can help influence how services are planned and run.

The Wiltshire Involvement Network will cease to exist after the 31st March 2013 and will be replaced by Healthwatch Wiltshire. WIN is keen to ensure that all of its work—processes, systems, volunteer efforts and resources—are not lost during the transition into Healthwatch.

WIN is committed to ensuring that this is achieved and that Healthwatch Wiltshire is in the best place to continue the functions of the LINK in a seamless way. With this in mind WIN will be spending the beginning of 2013 producing a comprehensive Legacy document, which will be handed over to Healthwatch Wiltshire. It will aim to ensure that the voices of local people continue to be heard and that opportunities for influencing decisions within health and social care continue to be available to the public. If you feel you have something to contribute to the WIN legacy, for example – what do you think WIN has achieved or what should be included as possible priorities for Healthwatch Wiltshire to include within their first work plan, please let us know.

WIN hopes that the new Healthwatch organisation will continue the good work undertaken so far by the LINK, whilst building on the excellent relationships that have already been formed. In this way, the people of Wiltshire will continue to have a voice on the provision of all health and social care services.

# Health and Social Care in Wiltshire is changing from April 2013 - come along and find out more

*We have a number of key speakers who will give a presentation and answer questions on:*

- *NHS reforms nationally*
- *Healthwatch Wiltshire*
- *The role of the Clinical Commissioning Group*
- *Health and Wellbeing Boards*
- *Public Health in Wiltshire*
- *Joint Health and Wellbeing Strategy*

**The Wiltshire Involvement Network (WIN) invites you to attend their Public Meeting on**

***Saturday 2<sup>nd</sup> February 2013 10.30am – 3pm***

*(Arrival and refreshments from 10am with a light lunch for attendees at 12 noon)*

***Devizes Corn Exchange, Market Place, Devizes SN10 1HS***

*(parking at Station Road car park)*

***Please book a place*** and if you need any specific support to attend, please contact Tracie Clark, WIN Administrator on **01380 871800** or email [winadmin.wsun@btconnect.com](mailto:winadmin.wsun@btconnect.com) or write to us at The Wiltshire Involvement Network, Independent Living Centre, St Georges Road, Semington BA14 6JQ by 25<sup>th</sup> January.

The Wiltshire Involvement Network is hosted by Wiltshire and Swindon Users Network.

For more information on the above meeting or if you would like to be involved with WIN, or find out what our future plans are contact us on 01380 871800, [winadmin.wsun@btconnect.com](mailto:winadmin.wsun@btconnect.com) or find us online at [www.wiltshireinvolvementnetwork.org.uk](http://www.wiltshireinvolvementnetwork.org.uk)

<b>Report to</b>	<b>Warminster Area Board</b>
<b>Date of Meeting</b>	<b>7 March 2013</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

**Purpose of Report:**

To ask Councillors to consider the following 3 applications seeking 2012/13 Community Area Grant funding.

1. Maiden Bradley Village Shop Association; A request for £2,500

**Officer recommendation: Approve**

2. Warminster Cycle Group; A request for £350 (Small Grant Programme)

**Officer recommendation: Approve**

3. Horningsham Youth Club; A request for £1,000

**Officer recommendation: Approve**

Total request if all applications are approved: **£3,850**

**Background**

1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.

1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.

1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.

- 1.4. Warminster area Board has been allocated a 2012/2013 budget of £47,714 for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.10. Funding applications will be considered at every Area Board meeting.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.

- 1.12. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.13. The 2012/2013 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) and paper versions are available from the Community Area Manager.
- 1.14. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.15. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.16. A budget ring-fenced for the needs of young people will again be made available in 2012/2013. How this will be allocated will be the decision of the area board. In Warminster, the Area Board chose to allocate this via a Participatory Budgeting event.
- 1.17. Warminster Area Board has a separate Community Area Transport Group (CATG) budget of £15,226 for 2012/13.

## **2. Main Considerations**

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There have been six rounds of grant funding during 2012/2013. The final round will take place at the Board meeting on 7 March, 2013

### **3. Environmental & Community Implications**

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

4.1. Awards must fall within the Area Boards budget allocated to the Warminster Area Board.

4.2. If grants are awarded in line with officer recommendations, Warminster Area Board will have a balance of **£1,545.93** for the financial year.

### **5. Legal Implications**

5.1. There are no specific Legal implications related to this report.

### **6. HR Implications**

6.1. There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

### **8. Officer Recommendations:**

Ref	Applicant	Project proposal	Funding requested
8.1	Maiden Bradley Village Shop Association	New chillers for Maiden Bradley Community Village Shop	£2,500

**8.1.1 Officer Recommendation – Approve**

8.1.2 The application meets the 2012/13 grants criteria.

8.1.3 The application demonstrates a link to the parish plan as there is overwhelming support for maintain a village shop for the community. This project fits within Wiltshire Council's corporate goal of strengthening our communities.

8.1.4 The village shop in Maiden Bradley has been community run since 2002. It also serves the communities of Horningsham, Kilmington, Norton Ferris and the Deverills. The shop provides fresh produce to local businesses and also supports tourism via major attractions in the area.

8.1.5 The chillers have been malfunctioning since last Summer leaving water over the shop floor as they are now worn out. New chillers will improve the shop environment and health and safety and are integral to the running of the shop.

8.1.6 The overall cost of the project will be £6,000 with an amount of match funding provided of £3,500.

Ref	Applicant	Project proposal	Funding requested
8.2	Warminster Cycle Group	Warminster Wobble Festival of Cycling	£350

**8.2.1 Officer Recommendation – Approve**

8.2.2 The application meets the 2012/13 Small Grants programme criteria.

8.2.3 Match funding has been provided from Warminster Town Council for £1,000 and Waitrose for £280. Although match funding is not technically required for a Small Grant project.

8.2.4 The Warminster wobble event is now in its 5<sup>th</sup> year. This is a very popular two day event run by volunteers. The funding will be used to re-furbish a small marquee and also for publicity. Please see the website: [www.warminsterwobble.co.uk](http://www.warminsterwobble.co.uk)

Ref	Applicant	Project proposal	Funding requested
8.3	Horningsham Youth Club	Re-launch of Teenage Club	£1,000

**8.3.1 Officer Recommendation: Approve**

8.3.2 The application meets the criteria of the grants scheme 2012/13

8.3.3 The funding is requested to provide skills workshops and re-launch day at the Horningsham Club and also to buy and refurbish equipment. The club will run each Friday night. The Launch Day will involve circus skills, cake decoration and an Arts and Craft demonstration. The cost of the launch day and workshops will be £700. £300 will be used for resurfacing the pool table, pool equipment, board games and games for the Xbox and Wii.

8.3.4 The club is staffed by 3 volunteers and it will also have the support of staff from the Youth Development Centre. The funding for the club is provided by the Horningsham Village Fair and other fund raising efforts.

8.3.5 Although match funding is not required for projects of £1,000 and under, match funding has been used to refurbish the venue ready for young people to use it and a number of volunteers have been involved.

<b>Documents used in the production of this report</b>	<b>Completed Community Area Grant Application forms</b> <b>Community Area Grants criteria 2012 /13</b> <b>Small Grants criteria 2012/13</b>
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Jacqui Abbott Warminster Community Area Manager <u>Tel:</u> 07771 844 530 Email: <a href="mailto:Jacqui.abbott@wiltshire.gov.uk">Jacqui.abbott@wiltshire.gov.uk</a>
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